

The BLM NTC is Hosting Facilitating Dynamic Meetings for Effective Results!

“Great things...are never done by one person, they’re done by a team of people....None of us is as smart as all of us.” ~Steve Jobs

Collaboration and team work relies on high quality meetings with clear objectives and agendas, maximum participation and productive outcomes. Interested in improving the quality of your meetings? The BLM National Training Center with the DOI Office of Collaborative Action and Dispute Resolution will lead a two day class on facilitation skills (at no cost to the participant).

Where: BLM National Training Center, 9828 N 31st Ave, Phoenix, AZ 85335

When: December 6-7, 8:30 am – 5:00 pm.

DOI Learn Registration: <http://tinyurl.com/CADRFacilitation>

For questions, contact: susan_goodwin@ios.doi.gov or (703) 235-0181.

Description: Participants will learn and practice the core competencies needed to facilitate groups and work teams. The course will be a mixture of theory and principles; interactive exercises using real-world examples; instant feedback and self-assessment.



The course includes:

- Defining a facilitator’s personal qualities, role, and ethics;
- Creating and sustaining a participatory environment;
- Managing the facilitated process and managing conflict;
- Differences between facilitating in person and by phone; and
- Practicing group facilitation skills.

Course Objectives:

- Understand how to run an effective meeting when you’re the lead
- Understand core facilitation competencies and practice facilitation techniques
- Share experiences and learn from each other